

PBCOC BOARD MEETING

Venice House
April 18, 2018
6:30 PM
MINUTES

Attendance:

Twyla Chupa (Secretary)
Richard McAllister (President)
Doug Andreen (MAL)
Shelley Weiman (MAL)
Marion Fetter (Treasurer)
Kim Gulka (Communications)
Ron Moore (MAL)
Pat Boyko (MAL) - Absent
Stan Jackson (MAL)
Marlene Schmidt (MAL)
Brian Klassen (MAL)
John Zwarich (Park Manager)

1. Meeting called to order at 6:33pm.
2. Adopt agenda – Changes to the agenda as presented are to move the sign replacement project from communications report to maintenance committee report, add to old business the amalgamation email and add to new business the Humboldt Bronco’s donation request. A motion was made by Doug Andreen to adopt the agenda as amended. Seconded by Ron Moore. All in favour – passed.
3. Review and adopt minutes from last meeting - A motion was made by Kim Gulka to approve the minutes from the last meeting. Seconded by Shelley Weiman. All in favour – passed.

4. Reports:

a. Treasurer report for April 18/18 Meeting

Chequing Account as of April 17/18	\$ 39,349.11
High Interest Savings as of April 17/18	\$ 20,720.64
Term Deposit #16 – 1 yr redeemable anytime after 90 days	\$ 25,000.00
Term Deposit #17 – 1 yr redeemable anytime after 90 days	\$ 30,000.00
Term Deposit #18 – 1 yr redeemable anytime after 90 days	\$ 7,666.91
Term Deposit #19 – 1 yr redeemable anytime after 90 days	\$ 40,000.00
Term Deposit #10 - 33Mth 1/3 Redeemable Anytime no penalty	\$ 15,317.09

TOTAL \$117,984.00

Boat Sites – 55 paid for, 1 site owes \$50 still and no form, and 1 site with no form.

Marion Fetter made a motion to adopt the treasurer's report as presented. Marlene Schmidt seconded. All in favour – passed.

- b. Communications report – a cabin in the resort village recently had a fire – they incurred a bill just shy of \$18,000.00 to fight the fire. Reminder to all members to check into fire insurance on their trailers to cover the cost of the fire department coming out to fight the fire. Looking into measurements and a photo of site 106B to post on the website so people are aware of the size and what the site looks like. Kevin is working on completing the boat compound map and placing the boats. Discussion around opening up the remaining boat compound spots to members for a second site and then up to RVOWL members to rent for an increased fee - will discuss further in May.
- c. Maintenance committee report –
 - i. Brian emailed out the “on call” list of maintenance committee members to all board members and John so John can go to them for assistance on those weekends.
 - ii. Sign replacement project – Maintenance committee will get together to look at the corner to make a plan and get the project underway with a fence to hold the sign and removal of the old sign. Brian will look after ordering the sign.
 - iii. Brian will look after getting the cameras ready to go.
- d. Building Permit committee report – one request from site 24 which we approved and they are checking with RVOWL to see if permit is needed.
- e. Gazebo Project Report – Discussed materials needed to move forward and the list will be forwarded out to members by Kim looking for donations. Doug and group will bring his skid steer and trailer to knock down and haul away the old gazebo. Also looking into selling the old gazebo to the highest bidder – bids close May 30th – Kim will send out an email. Building permit committee will check into getting a demolition permit from the RVOWL. Maintenance committee will look into getting a permit for the building once it is determined where it will sit on the property.
- f. Park Manager report – Welcome back John. Lots of snow on the roofs and in the park still. Noticed that a pipe broke off the top of the shower house from all the snow which will need to be repaired. Good idea to clear off the roofs of campers also to avoid damage.

5. New Business

- a. Request from two members for forgiveness on Park Fines – The board discussed the two fines and they will not be forgiven.
- b. Correspondence – nothing to report.

- c. Humboldt Broncos Donation – The board will be putting a donation towards the gazebo and placing a plaque on the gazebo in memory of The Humboldt Broncos - #Humboldt Strong in the future to hang on the gazebo. The board feels this is important as we have many immediate connections within the park to the Humboldt Broncos. Brian Klassen made a motion to donate \$250.00 from the general fund to the gazebo project. Seconded by Stan Jackson. All in favour – passed.
6. Old business
 - a. RVOWL tax assessment issue – Richard talked to the lawyer to move forward with the issue.
 - b. Amalgamation decision info was emailed out to all members by Wanda – please refer to your email.
 7. Action plan – reviewed by board members.
 8. Next meeting – Tuesday, May 15th at Venice House at 6:30pm.
 9. Meeting adjourned at 8:35pm. Motion made by Twyla Chupa.