

**PBCOC BOARD MEETING**

Site 44 PBCOC

August, 2018

7:00 PM

MINUTES

**Attendance:**

Twyla Chupa (Secretary)  
Richard McAllister (President)  
Doug Andreen (MAL) - Absent  
Shelley Weiman (MAL) - Absent  
Marion Fetter (Treasurer)  
Kim Gulka (Communications) - Absent  
Ron Moore (MAL) - Absent  
Stan Jackson (MAL) - Absent  
Marlene Schmidt (MAL)  
Brian Klassen (MAL)  
John Zwarich (Park Manager)

1. Meeting called to order at 7:04pm.
2. Adopt agenda – amend the agenda to include chili cook off funds under new business. A motion was made by Marion Fetter to adopt the amended agenda. Seconded by Brian Klassen. All in favour – passed.
3. Review and adopt minutes from last meeting - A motion was made by Twyla Chupa to approve the minutes from the last meeting. Seconded by Marlene Schmidt. All in favour – passed.
4. Reports:

- a. Treasurer report – August 18/18 Meeting

Chequing Account as of August 15/18	\$ 22,912.06
High Interest Savings as of August 15/18	\$ 41,072.39

Term Deposit #16 – 1 yr redeemable anytime after 90 days	\$ 25,000.00
Term Deposit #18 – 1 yr redeemable anytime after 90 days	\$ 7,666.91
Term Deposit #10 - 33Mth 1/3 Redeemable Anytime no penalty	\$ 15,317.09

**TOTAL** **\$47,984.00**

Boat sites paid for – 66

RVOWL outstanding taxes – all paid up until 2017.

**Gazebo Project**

Income	
Fundraising	\$ 4307.45
Donations	\$ 1150.00
Recycle	\$ 512.00
Pancake breakfast (2015)	\$ 606.85

**TOTAL** **\$ 6576.30**

Expenses

Demo/Removal of gazebo	\$ 905.63
Materials	\$ 2247.23
Materials	\$ 2240.30
Permit	\$ 187.50
<b>TOTAL</b>	<b>\$ 5580.66</b>

Funds to play with as of Aug 15/18 **\$ 995.64**

Marion Fetter made a motion to adopt the treasurer's report as presented. Marlene Schmidt seconded. All in favour – passed.

- b. Communications Report – No report given as Kim was absent.
  - c. Maintenance Committee Report – Electrical shed in 107 will need replacing next year. Replaced one damaged LED street light in site 106 to try it for future reference.
    - i. Update on issues with side by side vehicle – Doug will come out and pick up side by side and have a repair estimate done and decide if he is still interested in buying it back. If so he is willing to pay for some of the initial repairs done to the side by side (brakes, etc.). The board will be updated once Doug has a chance to come and pick it up.
    - ii. Discuss the disposition of the old ATV and golf cart - Continue to use the ATV for park use and maintenance for the remainder of the season. Darren is willing to purchase the old golf cart and use it as a credit towards our repair bill for the side by side and the quad. Brian Klassen made a motion to ask Darren if he is willing to purchase the golf cart from PBCOC and put the amount towards the repair bill. Marion Fetter seconded. All in favour – passed.
  - d. Building Permit Committee Report – 5 request forms to date. The board determined that site 21 and 24 will receive \$150.00 fines each for building a structure without a site development request form being completed and approved in advance.
  - e. Gazebo Project Report – The trusses have been installed and the tin will be ordered and installed next weekend. Fundraising remains ongoing.
5. Park Manager Report – complaint forms sent in regards to noise from site #42 and reviewed by board. Marion Fetter made a motion to issue a fine of \$150.00 along with a letter stating there is zero tolerance for verbal abuse for all members of the park from here on in or it will be an immediate fine. Brian Klassen seconded. All in favour – passed.
6. New Business
- a. Park closure actions – Water and shower house shut down – Sept 22/18 unless weather causes an earlier shut down. Kim Gulka will send an eblast to all members. Power turn off update will be

discussed at September meeting and info will be passed onto members. Richard will confirm with Doug regarding booking the compressor.

- b. Planning additional park events – Gazebo grand opening – Sunday, June 30th. Pig roast meal will be catered and tickets sold in advance. Marlene Schmidt will look into booking it. Twyla Chupa will look into availability and booking face painting and balloons. Marion and Brian will look into getting a band.
- c. Chili cook off funds – 688.12 remaining for PBCOC and the cabin owners from Poplar Beach to spend. Volleyball net, basketball net, repairing/replacing picnic tables, replacing posts between beach and boat launch to assist with cleanup, more play structure equipment, etc are a few ideas thrown around by the board. Marion will pass on our ideas to the contact for the cabin owners.
- d. Correspondence – The board wants to recognize all members who helped to move boats off the boat slips during the high winds that occurred on the morning of August 12/18.

#### 7. Old Business

- a. RVOWL tax assessment issue – no change as we haven't heard from the lawyer but he now has all the info needed to move forward with an affidavit.

8. Action plan – reviewed by board members.

9. Next meeting – September 10th at Venice House at 6:30pm.

10. Meeting adjourned at 8:14pm. Motion made by Twyla Chupa.