

PBCOC BOARD MEETING

Venice House
October 15, 2018
6:30 PM
MINUTES

Attendance:

Twyla Chupa (Secretary)
Richard McAllister (President)
Doug Andreen (MAL)
Shelley Weiman (MAL)
Marion Fetter (Treasurer)
Kim Gulka (Communications)
Ron Moore (MAL) - Absent
Stan Jackson (MAL)
Marlene Schmidt (MAL)
Brian Klassen (MAL)

1. **Meeting called to order** at 6:26pm.
2. **Adopt agenda** - A motion was made by Twyla Chupa to adopt the amended agenda. Seconded by Brian Klassen. All in favour – passed.
3. **Review and adopt minutes from last meeting** - A motion was made by Twyla Chupa to approve the minutes from the last meeting. Seconded by Doug Andreen. All in favour – passed.

4. Reports:

Treasurer Report

Chequing Account as of October 10/18	\$ 29,814.48
High Interest Savings as of October 10/18	\$ 16,121.30
Term Deposit #16 – 1 yr redeemable anytime after 90 days	\$ 25,000.00
Term Deposit #18 – 1 yr redeemable anytime after 90 days	\$ 7,666.91
Term Deposit #10 - 33Mth 1/3 redeemable anytime no penalty	\$ 15,437.38
TOTAL	\$48,104.29

Boat sites paid for – 66

Outstanding Fines

Fry site 115 - 150.00
McDougall site 42 - 150.00

Gazebo Project

Income	
Fundraising	\$4307.45
Donations	\$2795.00
Recycle	\$ 812.50
Pancake breakfast (2015)	\$ 606.85
TOTAL	\$8521.80

Expenses

Demo/Removal of gazebo	\$ 905.63
Materials	\$2247.23
Materials	\$2230.40
Permit	\$ 187.50
Materials	\$1155.63
Sheathing	\$ 287.80
Materials	\$1486.90
TOTAL	\$8501.09
Funds to play with	\$ 20.71

Marion Fetter made a motion to present the treasurer's report as presented. Marlene Schmidt seconded. All in favour – passed.

Budget Review

Reviewed by board members. Marion Fetter made a motion to present the budget as presented on October 15th to the members at the November AGM. Marlene Schmidt seconded. All in favour – passed.

Communications Report – Nothing to report.

Maintenance Committee Report

- **Update on issues with side by side vehicle** – Doug hasn't had a chance to go and look at it. He will bring it back when he goes out to turn off the power.
- **Discuss the disposition of the old ATV and golf cart** – ATV will be kept for now to use next year and Darren will receive the golf cart in exchange for a portion of the side by side repair bill. Doug will contact Darren on Oct 16/18.
- **Water Shut Down** – some water taps will need replacing in the spring from some of the taps being frozen
- **LED Lights** – 5 were replaced this year and 15 were purchased to be installed next year. Have one quote already but still waiting on a quote from Greg for the remainder 15 to be installed.

Building Permit Committee Report – 1 request submitted and approved. Site 115 letter of appeal based on 17.1 in the rules – A discussion by the board regarding 16.3 rule and not 17.1 brought forward by the member. A motion was made by Brian Klassen to rescind the fine based on the Park Manager not fulfilling his role in communicating with member regarding removing a tree and submitting a site development request form prior to the completion of the task while watching the trees be cut/trimmed.

Kim Gulka seconded. 5 in favor and 3 opposed. Marion Fetter will send members a letter explaining the boards decision.

Gazebo Project Report – permission asked to extend the permit and Wanda will make sure council is aware. Soffit, fascia, siding and wiring will be completed in the spring as weather didn't cooperate this fall. Sponsor board is in the works. All you can eat pizza, lasagna and caesar salad night in the spring to help raise more money.

5. Park Manager Review – discussed as a board how the season went in regards to John's position as park manager. A motion was made by Stan Jackson to pay John Zwarich 50% of his eligible bonus in the amount of \$2250.00 based on clause 4 of the Contractor Agreement and discussion of the board. Seconded by Doug Andreen. All in favour – passed.

6. New business

a. Annual Meeting preparations – Shelley will get refreshments, Marlene voter cards, Marion sign in sheets and powerpoint.

- **Motions by board need to be published** – Richard will type up a motion to cancel the SGM to bring to the members at the AGM – cost, not required – lack of need, lack of attendance.
- **AGM chair needs to be appointed** – Brian Klassen will chair the AGM.
- **Slide presentation and speaker review** – Marion Fetter will do the slide presentation and Brian Klassen will speak.

b. Park closure actions – Oct 31 Stan and Doug will turn off the power.

c. Correspondence – Letter with a bill that has already been paid from Sharp – Marion will look into again.

7. Old business

a. RVOWL tax assessment issue – lawyer should have the letter of affidavit done for Richard and Nadine to review in the near future (prior to Nov 10th is the goal) and then further steps can be given.

8. Action plan – reviewed by board members.

9. Next meeting – December 10 at Venice House at 6:30pm.

10. Meeting adjourned at 9:12pm. Motion made by Marlene Schmidt.