

**PBCOC BOARD MEETING**

Venice House  
September 10, 2018  
6:30 PM  
MINUTES

**Attendance:**

- Twyla Chupa (Secretary)
- Richard McAllister (President)
- Doug Andreen (MAL)
- Shelley Weiman (MAL)
- Marion Fetter (Treasurer)
- Kim Gulka (Communications)
- Ron Moore (MAL)
- Stan Jackson (MAL)
- Marlene Schmidt (MAL)
- Brian Klassen (MAL)
- John Zwarich (Park Manager) - absent

1. Meeting called to order at 6:29pm.
2. Adopt agenda - amend the agenda to include thank you letters under new business and under old business July long weekend activities. A motion was made by Doug Andreen to adopt the amended agenda. Seconded by Brian Klassen. All in favour – passed.
3. Review and adopt minutes from last meeting - A motion was made by Marion Fetter to approve the minutes from the last meeting. Seconded by Kim Gulka. All in favour – passed.
4. Treasurer report – September 10, 2018

Chequing Account as of September 9/18	\$ 19,027.64
High Interest Savings as of September 9/18	\$ 41,100.30
Term Deposit #16 – 1 yr redeemable anytime after 90 days	\$ 25,000.00
Term Deposit #18 – 1 yr redeemable anytime after 90 days	\$ 7,666.91
Term Deposit #10 - 33Mth 1/3 Redeemable Anytime no penalty	\$ 15,437.38

**TOTAL \$ 48,104.29**

66 boat sites paid to date.

**Outstanding Fines**

- Lechman - site 21 \$150.00
- McDougall - site 42 \$150.00

**Gazebo Project**

Income	
Fundraising	4307.45
Donations	2160.00
Recycle	648.95
Pancake breakfast (2015)	606.85
<b>TOTAL</b>	<b>\$ 7724.25</b>

Expenses	
Demo/Removal of gazebo	905.63
Materials	2247.23
Materials	2230.40
Permit	187.50
Materials	1155.63
Sheathing	287.80
<b>TOTAL</b>	<b>\$ 7014.19</b>

Funds to play with **\$ 710.06 (Recent donations not included.)**

Marion Fetter made a motion to adopt the treasurer's report as presented. Twyla Chupa seconded. All in favour – passed.

Budget – reviewed by board members. Marion Fetter made a motion to accept the review of the budget dated Sept 10/18. Marlene Schmidt seconded. All in favour – passed.

5. Communications report – Marion Fetter made a motion for all donations to be posted on the webpage for individuals and businesses until the end of next season.
6. Maintenance committee report
  - i. Update on issues with side by side vehicle – Doug is going to take it in for an evaluation and assessment on parts and board will discuss it again at the next meeting based on his findings.
  - ii. Discuss the disposition of the old ATV and golf cart – Richard will talk to Darren and let the board know at the next meeting.
  - iii. Plan to replace electrical shed next year – budget 2000.00 for replacing next year.
  - iv. LED lights – Brian will arrange for the 5 lights to be installed and 15 more lights will be purchased at the discounted price and installed at a later date.
7. Building Permit committee report – 5 requests submitted in advance and approved since last meeting. Marlene Schmidt made a motion for Site #115 to be fined \$150.00 for failure to submit a site development request form for removing a tree. Doug Andreen seconded. 7 in favour, 1 against and 1 abstained. Motion passed.
8. Gazebo Project report – have completed more than anticipated this season thanks to several members with their cash, material and labour donations. Will complete it in the spring in time for the grand opening! Landscaped around gazebo rather than building a ramp. Several of the future items needed have already been donated but haven't yet been installed – will be done as able due to order they need to be completed. HUGE thanks to those members who have helped out in one way or another – it is greatly appreciated and will be used by so many and hopefully all of our members.

9. Park Manager report – on his absence nothing to report. Need John to give Kim a final copy of the boat compound map with his changes prior to the 22<sup>nd</sup>.
10. New business
  - a. Park closure actions – Doug will book the compressor for the water. Antifreeze is still at the park. Oct 31 Doug and Stan will turn off the power and lock the gate.
  - b. Correspondence – Pat Boyko’s resignation has been accepted by the board.
11. Old business
  - a. Thank you letters – board discussed various ideas.
  - b. RVOWL tax assessment issue – no change
  - c. Chili cook-off proceeds – a chq will be written to the RVOWL for 688.12 and be used towards the playground equipment.
  - d. July long weekend – June 30 - face painting and balloon animals are booked. Hog roast is booked. Brian will book the band.
12. Action plan – reviewed by board members.
13. Next meeting – October 15 at Venice House at 6:30pm.
14. Meeting adjourned at 8:30pm. Motion made by Marion Fetter.